

Promoting health and hygiene

First Aid and Accidents

Policy statement

At The Island Day Nursery staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least 95% of staff with current first aid training are on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

Procedures

The First Aid Kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations and contains the following items:

- Triangular bandages (ideally at least one should be sterile) - x 4.
- Sterile dressings:
 - a) Small (formerly Medium No 8) - x 3.
 - b) Medium (formerly Large No 9) – HSE 1 - x 3.
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing 2.
- Container of 6 safety pins 1.
- Guidance card as recommended by HSE 1.

First aid boxes are checked every 3 months and out of date equipment is replaced

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.

- The first aid box is easily accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to The Island Day Nursery, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

Accidents

All accidents are recorded in the settings accident book (Appendix A) and parents are asked to sign to say they have been informed of the child's accident.

Setting managers monitor the accidents once a month (Appendix B) and record any patterns and act accordingly.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Persons responsible for implementing this policy:

- Roseleen Cullen/ Erica Dunwell/ Heather Bishop – Newport
- Erica Dunwell/ Lizzee Annis – Sandown
- Erica Dunwell/ Becky Kujabi – Wootton

Review: August 2021

APPENDIX A

Full name	date/time	Place of accident	Circumstances of accident	Injury type	Treatment given
Medical assistance if required	Name of person whom dealt with incident	Name of witness	Parental/carer signature	Layout of incident, if required	Follow up ,if required
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APPENDIX B